

Troop 10

Camp-Out Planning Guide

1. Research the details of your outing. Find information from the location's website (or call them) or from the boy scout's rainbow council website, if it is a council event. (Links are on www.troopten.com) You can also ask for information from the scout who planned this outing last year.
2. Is it more than a one-day event? Is there camping? Is there a deadline to register? Do you need to mail them a deposit? Do the scouts need to have their parents sign a waiver?
3. Hand out information or flyer, if you have one.
4. Have scouts and adults sign up on the Roster.
5. Figure out cost, including food.
6. Fill out the permission slip, copy and hand out to all scouts.
7. Patrols decide on menu. Distribute grocery shopping instructions.
8. Collect permission slips and money.
9. Send in deposit and/or registrations, if needed.
10. By Monday before outing, with the help of an adult leader, fill out the Tour Permit. A tour permit is needed if the outing takes place outside of Will County, Grundy County or Kankakee County. Mail, if time allows, or fax the tour permit to Council office. Fax 815.942.6716. Rainbow Council, 2600 N. Winterbottom Road, Morris IL 60450. 815.942.4450. (See Mrs. Kies for assistance.)

Forms are available on the website
www.troopten.com